

# MAULIK PATEL

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## Summary

- Business and information systems (BIS) junior student looking to utilize education and skills at an internship or co-op. Tech. skills include Python along with strong analytical and communication skills.

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## Skills and Key courses

- Analytics with Excel
- PostgreSQL
- D.V. with Tableau
- Statistics and Probability
- Microsoft Office Suite & Google Products
- Python language and D.A. libraries
- Documentation of SDLC; Agile methodologies
- GIT and GITHUB

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## Experience

**Incoming Business Analytics intern** | Cigna, Express Scripts – Franklin Lakes, NJ | 05/2021 – 08/2021  
(Summer Internship)

**Business Dev intern** | WOW payments (start-up) – New York, NY | 01/2021 – 02/2021  
(Temp. position)

- Setting appointments to meet with local business owners.
- Helping them resolve issues with their payment processing.
- Using web scrapper to generate leads and formatting excel spreadsheets with detailed information of businesses.
- Ongoing client communication.

**Instructor** | Built by me LLC - East Brunswick, NJ | 09/2020 - Current

- Curated and delivered curriculums in fields of Python, HTML, CSS and JS.

**Computer Lab Assistant Manager** | Essex County College - Newark, NJ | 01/2020 - 03/2020  
(6 mo. Contract terminated due to covid-19)

- Responsible for troubleshooting, maintenance, installation of educational nursing hardware & software and provision of technological support during online examination sessions.

**Observer/Intern** | Ethics Infotech LLP (start-up) - Vadodara, India, Gujarat | 12/2019 - 01/2020  
(Winter Break)

- Structural analysis of an I.T. organization and was used as a multi-functional intern.
- Made calls and installed retail software on shop owners' desktops.
- Helped create META descriptions based off of keyword research for the SEO Executive.

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## Education

New Jersey Institute of Technology | Newark, NJ | May 2022

**Bachelor of Science:** Business and Information Systems; **GPA: 3.55/4.00**

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## Activities and Honors

- Received NJIT Academic Excellence Scholarship
- Dean's List Recipient for Fall 2018, Spring 2019, Fall 2019, Spring 2020 and Fall 2020 semesters
- Founder and Vice President of the **Makers Club**
- Executive board member of the **NJIT Data Science Club** (Graduate research club)